



STONEHAVEN TOWN PARTNERSHIP

MINUTES OF TRUSTEE MEETING

HELD ON 23rd April 2019 AT 7.00PM

AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item

1. Welcome and Apologies

Present Trustees	In attendance	Apologies
Stuart Alexander John Robson Jim Douglas Jim Stephen Andrew Newton	Julie Lindeman Wendy Rudd Cllr Dickinson David Lawman Doug Samways Raymond Christie	Cllr Robertson Bill Allan

2. Approval of minutes

	Action
The minutes of the Trustee Meeting held on 26 th Mar were approved by JS and seconded by JD. The minutes of the November AGM will not be approved until the next AGM.	

3. Matters Arising

<i>Matters arising from the previous meeting were addressed. Second section is for actions raised from this meeting.</i>	Action
Prices of rent to be given to IP of AliBali – outstanding	JR/JD
Meeting with Charlie Sands to discuss reporting once STP Operations has been sorted- Completed.	BA/JS
Prices for ad for land train to the Horizon group - Completed	JL
Report of STP Operations Financials for next Trustee meeting - Outstanding	JR/JD
Setup date for next Tenants meeting – circa end of April. Assistance from JL – Completed.	JR/JD

Contact Area Committee Officer re Area Budget for Court Room multi-media kit. Completed and award given to the STP	JL
Cycling Project – 2 actions – speak to landowners and speak with stakeholders and a map of the proposed area for next meeting – completed but still ongoing with further discussions required.	JS/SA
Letters of dissatisfaction regarding the new rail timetabling to be sent – Outstanding – JL getting assistance from BA to complete this as soon as possible.	JL
Speak to the Caravan Club to discuss the number of pitches offered for camping as some confusion as to how many there are. - Completed	JS
Contact RW Thomson group to discuss use of QR codes on their sign - Outstanding	SA

JR to instruct Charlie Sands to separate the reporting of STP and STP Operations	JR
Agenda to be amended to show Court House as its own item	JL
Speak to land train staff to ascertain the situation with the Land Train pa system. Continue search for land train driver.	JL
SA to speak with Emma Veitch of the cycling club to bring her on board with the Cycling project.	SA
Invitations to be sent out, local celebrity to be booked, catering and press to book for opening ceremony to be held on June 13 th at 12noon in the Court Room.	JL
Speak to SBA regarding the number of visitors on a Sunday.	JS/JL
OSCR to be informed of change of address and redirection of mail from Connons as they are moving.	AN/JL

4. Finance Report

	Action
<p>The STP are still looking for a Treasurer to take up the role. In the absence of a Treasurer the reporting will be carried out by Charlie Sands of Corporate Solutions.</p> <p>AN reported the balances of the three accounts.</p> <p>AN area of concern is that Ops is on the report – should this be taken off this part? JR – confirmed that yes it should, and he will instruct Charlie to take Ops of the STP reports.</p> <p>DL – asks if the STP is responsible for STP Ops? There is a connection but when it comes to reporting they must be separate.</p> <p>Court Room to be taken out of Business Items and become its own section.</p>	<p>All Trustees</p> <p>JR</p> <p>JL</p>

JL reported that the land train had an ok Easter – the first week wasn't very good as the weather was not ideal but the second week was busier although not as busy as we would have liked	JL
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5 Business Plan Items

Project	Additional Information	Action
Court Building (JD/JR)	<p>JD reported full occupation now. Everything is going well with a tenants meeting booked for Tuesday 30th April – all invitations have been issued to all the Trustees and all the Tenants.</p> <p>Plan is to get the opening ceremony booked. JL to issue invitations to an approved list as agreed with organising Trustees.</p> <p>JS – thanks to all involved with getting the final lease with Pillar signed.</p> <p>DS – offered thanks to JL for her time in helping to get the display for the Fatherland Burns artefacts. They need another meeting regarding the hanging of pictures and display cabinets but will keep STP informed. JR – you are fully aware of it not being open to the public? DS confirmed that yes, they are aware of this.</p>	JL
Improving Our Town Centre (JS)	<p>JS reported from the last Town Centre meeting – a good meeting was held and the announcement that funding is now available through the Town Centre Fund – approx.. £3million to the Shire. The has got to be spent and delivered within the year. JR asked what is meant by within a year? Cllr Dickinson confirmed until next March.</p> <p>AN reported that the Tollbooth Museum had submitted a project but did not receive a positive response to it. JS – Bruce Stewart (Acting Area Manager) said it would be hard process getting the right projects through that meet all the criteria in terms of what the project is, funding and timescale. Landscape services are being proactive getting quotes for the Boardwalk project. They are looking at concrete slabs to replace the wood. JR – would planning be required? JS – no planning required because it would be a removable structure. They are looking to replace it from Carron Bridge to the Harbour – Cllr Dickinson said she had been at a meeting earlier on in the day and this project is top of the list for Stonehaven. Boardwalk, interpretation boards and signage are an integral part. Another idea is a statue for example a fireball statue, raised seating areas – all mentioned.</p> <p>Cllr Dickinson then discussed the suggestion of a Changing Places – it was mentioned at the meeting that the original plans in the Court House contained a changing places plan and this would be considered as match funding i.e. having the premises available to do this. DL asked how would this work</p>	

	<p>as the building is secured for access to tenants only? Cllr Dickinson – possibility of radar key. Trustees of the STP said the space in the Court Room would not be a suitable space though – issues of access as it is upstairs and there is not a full-time member of staff available for using the lift etc.</p> <p>DS asked who will be making the final decision on what projects get approval? Cllr Dickinson – it will be a small team of people who will focus on meeting the criteria set down for applying.</p> <p>SA – is it up to the local communities to put forward ideas? Cllr Dickinson – no – the Town Centre Group that comprises of the groups within the town held a meeting and put forward projects.</p> <p>DS – would there be a political element involved in decision making? SA – how many towns are included? Cllr Dickinson said she would be happy to meet with all outside this meeting and discuss all the issues raised.</p> <p>Seagulls – 6th May the work starts and this year the Spurryhillock area of Stonehaven is being covered by the works – those wishing it to take place have already paid the Council for the works. Still a poor uptake from those round the square down the town though which is very disappointing.</p> <p>AN – folk are still feeding the seagulls – education, signage etc must be done. JS confirmed that the Council (Diane Strachan) is already working with the food outlets and the schools.</p> <p>SA raised the issue of the area around the old town and confirmed that there is no Neighbourhood Committee in place. JS stated that before the Council will consider other areas, they will need to see that there is community buy-in to the scheme – the more people that pay-in the cheaper it becomes and the more likely the council will undertake the work. Cllr Dickinson stated the case of Arduthie Street – there were a lot of complaints to the council and now the work is getting done there.</p> <p>Draughts board in the Market Square. JS reported that the Stonehaven and District Round table have expressed an interest in them possibly sponsoring this and Cllr Dickinson said she would report this back to Diane Strachan.</p> <p>The AWPR was discussed and everyone involved in the Town Centre group has seen an increase in visitors to the town.</p> <p>DL – the town needs to step up and capture these increased numbers. Everywhere is full and no shops are open on a Sunday. JS – yes and went over the figures from the Land Train summer season from 2018 – figures were given to the SBA.</p>	
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	<p>Cllr Dickinson raised the issue of digital connectivity and wifi. JS – folks who are coming to the town majority will have access to 4G so free wifi really isn't high priority. Cllr Dickinson – it is there and will be used.</p> <p>AN – wifi isn't really needed but a change of attitude towards the opening of shops and businesses on a Sunday is.</p> <p>JR – folk who are coming into the town have money to spend but there is nothing open for them. JS – this will be fed back to the SBA.</p> <p>DL – the Belvedere are finding folk are coming up to them to eat as everywhere down the front is full but then heading back down to the seafront. They are now actively pushing their beer garden.</p> <p>DS – what's happening with the old Gas works site? JS reported that it is up for sale on the open market. Cllr Dickinson – aware of this area but to qualify for the town centre fund it would have to be something that could be delivered within the required timescale. JS raised the issue of all the different groups with storage all over the town – would be good to bring them all under one roof however some of the groups have storage in areas they would not be looking to move from so a conversation must be had with the individual groups. DS – would there be a possibility of a community buy-out?</p> <p>DL – Harbour front – what about closing that off to folks apart from the residents but where would there be parking? Would the gas works site be suitable for that? JS – folks want to get parked near to where they want to go – look at all the big events in the town – everyone gets parked somewhere. DS but if people have the choice to park other places, they might use this?</p> <p>SA – there are going to be less cars in the future.</p>	JS/JL
Land Train (JR)	<p>Only real issue is that of not being able to secure another driver. A problem one weekend with no driver being available one day due to family circumstances – A&I Taxis who have previously offered help, were contacted and had a driver who could pull one carriage, so decision was made to run it with one carriage. A lot of negative comments on social media about bad planning but we thought it better to run one carriage rather than not run at all.</p> <p>Adverts for drivers have been placed in all local press, bus companies have been contacted and ads placed online on driver sites. We have had NO response. JL to continue with advertising etc for a land train driver.</p> <p>Someone reported the PA system not working – first JL had heard and will investigate.</p>	JL JL

	JS gave thanks to the land train team for pulling together and working a lot of additional hours to get it on the road. Special thanks to A&I Taxis for their support.	
Cycling Project	<p>Action on the STP to put together a list of stakeholders and organise a meeting. Two separate actions – speak to landowners – JS and speak to Stakeholders – SA.</p> <p>JS – has spoken to various landowners involved. Fetteresso – feedback from them – possibility of rerouting the paths to keep away from the stables. There are a couple of options available. There is a meeting on the 29th May and then the issue of funding will be looked at by those involved.</p> <p>SA – what about a track through the woods – the path and fence isn't an issue but the upkeep of it is. Was discussed that Emma Veitch from the Stonehaven Cycling club would be a good person to be involved – SA to speak to her.</p> <p>The youth cycling group The Tigers – they are happy to be involved. George Reid has confirmed that the Half Marathon team are happy to be involved.</p> <p>JS gave a summary of where they run now and the issue of traffic management. Be good to have folks back into the town again for these events. RC – do they stay and stop at the current route? JS – yes this is the current situation.</p> <p>JS – issue of sponsors for the Half Marathon so this could benefit several groups.</p> <p>Next step – JS and SA to progress with landowners and other stakeholders.</p> <p>Please refer to above action on SA and JS of the STP with regards to speaking to all parties involved.</p>	<p>JS/SA</p> <p>SA</p>
Grande Promenade	This was covered as part of Improving the Town Centre. Please see above.	

<p>Report from/items to Community Council</p> <p>RC – as Cllr Dickinson has already given a comprehensive report from the Improving the Town Centre group there is no reason to go over that again. The Christmas Tree in the Burns garden was discussed – Horizon are taking the lead on this project with input from the Burns Fatherland group, SDCC and the STP. A meeting to be setup mid-June about this with all the interested parties. JL spoke to Kwik Fit about power and they are happy to provide power for the festive 2-week period, but all works to allow access cannot be covered by themselves.</p> <p>Land Train bay – RC reported that bus lines will be marked on the road. This is a drop off point only for other buses so they should not be waiting there for any period other to drop off and pick up passengers. It is not a over spill car park for Barclay Street. No date yet for when this will take place. Cllr Dickinson will arrange a date with roads department.</p>	
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<p>Talk from the Dog Warden was given. There seems to be an issue with some of the commercial dog walkers in the area – the numbers of dogs some are taking out and the mess they are not picking up. Its very difficult as the Shire only have 3 wardens covering the whole area. The talk covered what a dog warden can do and that a Freedom of Information request has been made as to how many fixed penalty notices are given re dog fouling. A discussion ensued about dog fouling and the reporting of them. Cllr Dickinson they are intelligence led and need a credible witness with, if possible photographic evidence.</p> <p>TRAK – displeasure was expressed at not being able to get to the central belt from Stonehaven station during the day. Cllr Dickinson – TRANS are looking again at the trains through Stonehaven for the December timetables. It is worth writing to those involved again about the facilities at the Montrose Station about it being inappropriate and inadequate with what they have done.</p> <p>NHS Out of Hours Service – only open until 10pm. There is a meeting at the Minor Injuries Unit to review the service at KCH.</p> <p>Mike Duncan from the SDCC is responded on the provision of Mental Health Services. Survey Monkey survey went live.</p> <p>Full election of the SDCC – anyone interested should register their interest and put their name forward – forms available in library at the end of the month.</p>	
<p>Report from/items to KDP</p> <p>AN not a lot to report as the KDP meeting run just 2 days behind STP. David Neilson sadly had a bad fall – all wished him well and a speedy recovery. A lot of work is being done with the Village Halls – often they are run by volunteers to the KDP is looking at working with them to help with recourses. Jackey Niven was at Holyrood for a meeting of 3rd sector organisations. A presentation was given. Local MSP Mairi Gougeon was in attendance.</p> <p>The St Johns wind farm has opened.</p> <p>RC – would like to thank the KDP for their bulletin – SDCC finds it very useful.</p>	

6 AOCB

<p>AN – Connors Solicitors has been sold and will be relocating to Raeburn Christies office. As STP mail goes there and it is the registered address we need to decide where it is going.</p> <p>AN will inform OSCR of the change of address to the Court Building and JL will arrange mail re-direction.</p>	<p>AN/JL</p>
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7 Date of meetings

Next Meeting

28th May 2019

Subsequent

Draft Minutes Of Trustees Meeting 23rd April 2019

25th June No meeting July
27th August 24th September 22nd October 26th November AGM